

COPDOCK & WASHBROOK PARISH COUNCIL MEETING

TUESDAY, 6TH OCTOBER 2026, 7.00PM

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Tuesday, 6th October 2026, scheduled for 7.00pm, at the Village Hall, Old London Road, Copdock, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk and RFO to the Parish of Copdock and Washbrook

Members of the public are welcome to attend.

AGENDA

1. **APOLOGIES**: to **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**: to **RECEIVE** any Declarations of Interest
3. **DISPENSATIONS**: to **APPROVE** any Requests for Dispensations
4. **PUBLIC FORUM**:
 - i. to **RECEIVE** reports from the County and District Councillors
 - ii. to **RECEIVE** comments from residents of the parish on current agenda items (please note comments are to be addressed to the Chair. A response does not have to be given at the meeting but may be taken away by the Council for consideration)
5. **MINUTES**: to **RECEIVE** and **CONFIRM** the minutes of the Parish Council meeting held on 1st September 2026
6. **MATTERS ARISING**: to **CONSIDER** matters arising from the Parish Council meeting held on 1st September 2026
7. **FINANCE AND GOVERNANCE**:
 - i. **SCHEDULE OF PAYMENTS**: to **APPROVE** the Schedule of Payments for October 2026
 - ii. **BUDGET & FINANCE REPORT**: to **AGREE** the August and September 2026 Budget & Finance Report, including the bank balance
 - iii. **2026/27 BUDGET & PRECEPT**: to **AGREE** the Finance Working Group membership and meeting date.
 - iv. **UPDATED POLICIES**: to **ADOPT** the updated policies and procedures as listed in Appendix 'A'

8. **CLERK'S REPORT**: to **RECEIVE** the Parish Clerk's Report
9. **PLANNING APPLICATIONS AND DECISIONS**
APPLICATION FOR PLANNING PERMISSION - DC/26/03981
Proposal: Householder Application - Erection of a Sauna Pod.
Location: Washbrook Barn, The Street, Washbrook, Ipswich Suffolk IP8 3HX

APPLICATION FOR PLANNING PERMISSION - DC/26/04265
Proposal: Householder Application - Erection of a side extension and front and rear porches.
Location: 2 Wood View, Old London Road, Copdock, Ipswich Suffolk IP8 3JJ
10. **BMSDC JOINT LOCAL PLAN (JLP)**
11. **BROCKLEY WOOD UPDATE**
12. **20MPH SPEED LIMIT** to **AGREE** construction of the Scheme at a cost of £9,242.95
13. **JUBILEE MEADOW**: The Brook (dredging of)
14. **ACTIVE TRAVEL SCHEME UPDATE**
15. **PLAY AREA MAINTENANCE**
16. **MILL LANE PLAY AREA IMPROVEMENTS**
17. **CWPC RISK ASSESSMENT 2026**
18. **NEXT MEETING**: to **CONFIRM** the date and time of the next Parish Council meeting, 3rd November 2026
19. **MATTERS RAISED BY MEMBERS, including ITEMS FOR THE NEXT AGENDA**

APPENDIX 'A'

Anti-harassment and Bullying Policy

Appraisal Policy and Form

Complaints Procedure

Co-option of Councillors Policy

Councillors Statement of Assurance

Disciplinary Policy

Equality and Diversity Policy

Expenses Policy

Grant Policy

Grievance Policy

Health and Safety Policy

Homeworking Policy

IT Policy

Safeguarding Policy

Sexual and General Harassment Policy

Vexatious Policy