COPDOCK & WASHBROOK PARISH COUNCIL MEETING

TUESDAY, 3RD NOVEMBER 2026, 7.00PM

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Tuesday, 3rd November 2026, scheduled for 7.00pm, at the Village Hall, Old London Road, Copdock, when the following business will be transacted.

Mrs S Frankis
Mrs S Frankis, Clerk and RFO to the Parish of Copdock and Washbrook

Members of the public are welcome to attend.

AGENDA

1. **APOLOGIES**: to **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**: to **RECEIVE** any Declarations of Interest
3. **DISPENSATIONS**: to **APPROVE** any Requests for Dispensations
4. **PUBLIC FORUM**:
   i. to **RECEIVE** reports from the County and District Councillors
   ii. to **RECEIVE** comments from residents of the parish on current agenda items (please note comments are to be addressed to the Chair. A response does not have to be given at the meeting but may be taken away by the Council for consideration)
5. **MINUTES**: to **RECEIVE** and **CONFIRM** the minutes of the Parish Council meeting held on 6th October 2026
6. **MATTERS ARISING**: to **CONSIDER** matters arising from the Parish Council meeting held on 6th October 2026
7. **FINANCE AND GOVERNANCE**:
   i. **SCHEDULE OF PAYMENTS**: to **APPROVE** the Schedule of Payments for November 2026
   ii. **BUDGET & FINANCE REPORT**: to **AGREE** the October 2026 Budget & Finance Report, including the bank balance
   iii. **2027/28 BUDGET & PRECEPT**
   iv. **UPDATED POLICIES**: to **ADOPT** the updated policies and procedures as listed in Appendix 'A'

8. **CLERK'S REPORT**: to **RECEIVE** the Parish Clerk's Report

9. **PLANNING APPLICATIONS AND DECISIONS**

   (i) **APPLICATION FOR PLANNING PERMISSION - DC/26/04539**
   Proposal: Planning Application - Conversion and extension of 1no former agricultural barn to create 1no dwelling and associated change of use of land, along with landscaping and access amendments.
   Location: Rookery Farm, Wenham Road, Copdock and Washbrook, IP8 3EZ.

   (ii) **APPLICATION FOR PLANNING PERMISSION – DC/26/04349**
   Proposal: Householder Application - Construction of new roof and installation of flue; Construction of porch; Render and insulate existing external walls; Alterations to fenestration; Construction of dropped kerb and driveway for off road parking
   Location: Amor Lodge, The Street, Copdock and Washbrook, Ipswich Suffolk IP8 3HX.

10. **BMSDC JOINT LOCAL PLAN (JLP)**

11. **BROCKLEY WOOD QUARRY UPDATE**

12. **20MPH SPEED LIMIT** to **AGREE** expenditure for construction of the Scheme

13. **SWAN HILL LORRY WATCH SCHEME**

14. **JUBILEE MEADOW BROOK CLEARANCE AND FOOTPATH 15 CLOSURE UPDATE**

15. **ACTIVE TRAVEL SCHEME UPDATE**

16. **PLAY AREA MAINTENANCE**

17. **NEW MILL LANE PLAY AREA**

18. **PLAY AREA INSPECTIONS 2027**

19. **COMMUNITY EMERGENCY PLAN**: to **CONSIDER** developing a plan for Copdock and Washbrook

20. **WHIGHT'S CORNER PARKING RESTRICTIONS**

21. **NEXT MEETING**: to **CONFIRM** the date and time of the next Parish Council meeting, 1st December 2026

22. **MATTERS RAISED BY MEMBERS, including ITEMS FOR THE NEXT AGENDA**

APPENDIX 'A'

Accident Reporting Policy
CIL Grant Awarding Policy
Climate Awareness and Environmental Policy
Community Engagement Strategy
Data Protection Policy
Dignity at Work Policy
Dispensation Policy
Filming, Videoing, Photography and Audio Recording at Parish Council or Committee Meetings
Gifts and Hospitality Policy
Information Security Incident Policy
Internet Banking Policy
Lone Working Policy
Media Policy
Personal Data Audit and Impact Assessment
Privacy Notice for Staff, Councillors and Role Holders
Privacy Notice for Website (General)
Privacy Statement
Protocol for Public Participation in Council meetings
Publication Scheme
Records Management and Document Retention Policy
Social Media Policy
Subject Access Request (SAR) Policy
Subject Access Request (SAR) Procedure