

COPDOCK & WASHBROOK PARISH COUNCIL MEETING

TUESDAY, 2nd JUNE 2026, 7.30PM

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Tuesday, 2nd June 2026, scheduled for 7.00pm, at the Village Hall, Old London Road, Copdock, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk and RFO to the Parish of Copdock and Washbrook

Members of the public are welcome to attend.

AGENDA

1. **APOLOGIES**: to **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**: to **RECEIVE** any Declarations of Interest
3. **DISPENSATIONS**: to **APPROVE** any Requests for Dispensations
4. **PUBLIC FORUM**:
 - i. to **RECEIVE** reports from the County and District Councillors
 - ii. to **RECEIVE** comments from residents of the parish on current agenda items (please note comments are to be addressed to the Chair. A response does not have to be given at the meeting but may be taken away by the Council for consideration)
5. **MINUTES**: to **RECEIVE** and **CONFIRM** the minutes of the Annual Parish Council meeting held on 5th May 2026
6. **MATTERS ARISING**:
 - i. to **CONSIDER** matters arising from the Annual Parish Council meeting held on 5th May 2026
 - ii. to **CONSIDER** matters arising from the Annual Parish meeting held on 5th May 2026
7. **FINANCE AND GOVERNANCE**:
 - i. **SCHEDULE OF PAYMENTS**: to **APPROVE** the Schedule of Payments for June 2026
 - ii. **BUDGET & FINANCE REPORT**: to **AGREE** the May 2026 Budget & Finance Reports, including the bank balance
 - iii. **VAT RECLAIM**: to **AGREE** the VAT Reclaim £2,040.76
 - iv. **RESERVE TRANSFER**: to **AGREE** to transfer £1,275.00 from the 'Bus Stop Island Resurfacing' reserve to the 2026/27 General Fund, budget heading 'Bus Stop Island Resurfacing'

- v. **RECORDS MANAGEMENT AND DOCUMENTATION RETENTION:** to **AGREE** to destroy Parish Council records in accordance with the Parish Council Policy
 - vi. **EFFECTIVENESS OF INTERNAL AUDIT:** to **ADOPT** the Effectiveness of Internal Audit 2026
 - vii. **S137 GRANT REQUEST:** to **AGREE** grant request from Copdock Primary School
8. **CLERK'S REPORT:** to **RECEIVE** the Parish Clerk's Report
9. **PLANNING APPLICATIONS AND DECISIONS**
- i. **DC/26/01957**
Proposal: Full Planning Application - Construction of floodlit padel court within existing tennis court; Construction of a covered refreshment area (retention of); Erection of 2no. Canopies over existing padel courts; Increase in height of fence to south boundary of enclosure and an increase in operational hours for the existing and proposed padel courts.
Location: Copdock And Washbrook Tennis Club, Copdock And Washbrook Playing Field, Old Ipswich Road, Copdock And Washbrook IP8 3JN.
10. **BMSDC JOINT LOCAL PLAN (JLP)**
11. **BROCKLEY WOOD UPDATE**
12. **COMMUNITY SPEED MANAGEMENT: 20's PLENTY:** to **AGREE** actions as required
13. **COPDOCK AND WASHBROOK PRIMARY SCHOOL LIAISON:** to **AGREE** actions as required
14. **JUBILEE MEADOW:** The Brook (dredging of)
15. **ACTIVE TRAVEL SCHEME**
16. **OLD LONDON ROAD DANGEROUS DRIVING INCIDENTS**
17. **PLAY AREA MAINTENANCE PLAN(S):** to **AGREE** a maintenance plan for the play areas at the Village Hall and Fen View
18. **MILL LANE PLAY AREA IMPROVEMENTS**
19. **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 7th July 2026
20. **MATTERS RAISED BY MEMBERS, including ITEMS FOR THE NEXT AGENDA**