COPDOCK AND WASHBROOK PARISH COUNCIL

GRANT POLICY

Copdock & Washbrook Parish Council (the Council) has statutory powers to make funds available to local organisations for the overall benefit of Copdock and Washbrook and its residents.

This Policy outlines the Council's guidelines for awarding grants. It also formalises the application process to ensure access, openness and fairness to the groups and organisations we aim to support. We will ensure that our grant awarding activity is fair and transparent.

General information for applicants

Under section 137(4)(a) of the Local Government Act 1972 (the 1972 Act), there is a calculation that sets a maximum limit that can be spent by local councils (parish and town) in England, for which they have no other specific power, helping them continue to invest in their communities.

It is the Council's intention to support initiatives from local community groups and organisations. The sum of any grant awarded will be at the discretion of the Council and will not typically exceed £1,000 in any one application.

Who is eligible to apply?

The following organisations may apply for grant funding:

- An organisation serving the needs of the residents of Copdock and Washbrook
- A resident(s) of Copdock and Washbrook requesting grant funding with a project/event, which will be for the benefit of the local community
- A Copdock and Washbrook based club/association/charity/organisation serving a specific section of the community or the community as a whole
- A local branch of a regional or national organisation/group which serves the needs of the residents of Copdock and Washbrook

Who is not eligible to apply?

We will normally reject applications from:

- Projects which are the prime statutory responsibility of other government bodies who would normally be funded by a local or regional authority
- Projects which improve or benefit privately owned land or property
- Support for individuals or private business projects
- Applications by 'for profit' commercial organisations
- From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Copdock and Washbrook Parish Council
- From organisations with political affiliations or those established for the purpose of forwarding a party-political agenda

What can be funded?

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environmental and/or economic profile of Copdock and Washbrook.

Conditions of grant

Copdock and Washbrook Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can only be used for the purpose for which the grant is given.

Any unspent grant funding must be returned to Copdock and Washbrook Parish Council.

Grants must not be distributed to a third-party organisation.

Decisions will be based on the following criteria:

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness

Completing the application form:

Application forms are available on request from the Parish Clerk, please email clerk@copdockandwashbrook.org

Completed application forms including supporting evidence should be emailed to the Parish Clerk: clerk@copdockandwashbrook.org

If supporting evidence is being provided that is not electronic, please send the evidence along with the CIL Application form to:

Copdock and Washbrook Parish Council
24 Church Crescent
Sproughton
IP8 3BJ
Email: clerk@copdockandwashbrook.org
Telephone: 07849 055699

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