

## Explanation of variances – pro forma

Name of smaller authority: **COPPOCK AND WASHBROOK PARISH COUNCIL**  
 County area (local councils and parish meetings only): **Babergh District Council**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- variances of £100,000 or more require explanation regardless of the % variation year on year.
- New from 2025/26 onwards: variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditures exceeding £6,500,000

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	102,092	113,682				Explanation of % Variances from PY opening balance not required - Balance brought forward agrees.	
2 Precept or Rates and Levies	39,702	40,440	738	1.86%	NO		
3 Total Other Receipts	12,282	43,377	31,095	253.18%	YES		variances in receipts: 25/26 an increase in allotment rent per rod and the letting of plots that had previously been vacant +312.11. 25/26 an increase in interest received on invested money +146.96. 24/25 a contribution payment towards grass treatment had been received from the football club -155.00. 25/26 an outstanding payment from Babergh District Council from the Recycling Scheme was finally received +516.70. 24/25 Suffolk County Council grant received for traffic calming measures -£3,900. 25/26 Suffolk County Council grant received for the bus shelter revamp project +£3k. 25/26 Suffolk County Council 'Suffolk on Board' grant received for the new bus shelter +£19,650. 25/26 District Council grant received for the bus shelter revamp project +£1,250. 24/25 an insurance refund had been received -£762.89. 25/26 a contribution was received from the Village Hall Committee towards the resurfacing of the car park +£1k. 25/26 Suffolk County Council grant received towards the Parish Council stile upgrade project +£2k. 25/26 parishioner sponsorship of the new accessible gates/kissing gates +£1,620. 25/26 VAT 126 reclaimed increased associated with the costs of the bus stop revamp project and the stile upgrade project +£6,515.47. 25/26 VAT 126 reclaim increased expenditure on the bus shelter revamp project and the upgrade stile project +£6,515.47. CALCULATION 312.11+148.96-155.00+516.70-3,900.00+3,000.00+19,650.00+1,250.00-762.89+1,000.00+2,000.00+1,620.00+6,515.47 = £31,095.25
4 Staff Costs	9,427	10,401	974	10.33%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	30,967	72,535	41,568	134.23%	YES		variances in payments: 25/26 one-off payments - bus shelter upgrade project £22,965 and stile upgrade project £10,122.65 + VAT paid on bus shelter upgrade project and stile upgrade project £5,350.38 + 25/26 car park resurfacing project £2,930.00 + 25/26 newsletter printing £197.00 (a new expense) = £41,595.03
7 Balances Carried Forward	113,682	114,663				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	113,682	114,663				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	139,268	161,061	21,793	15.65%	YES		additions to the fixed assets: Husqvara brushcutter +£375.00 litter bin +£400 flagpole +£500 grit bin +£170.11 no. accessible gates +£4k mobile telephone +£250.00 bus shelter +£20k office shredder +£32 HP Laptop +£412.00 disposals of fixed assets noticeboard -£550 bus shelter -£3.8k = £21,793
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable