

# **COPDOCK & WASHBROOK PARISH COUNCIL MEETING**

**TUESDAY, 3 September 2024, 7.00PM**

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Tuesday, 3 September 2024, scheduled for 7.00pm, at the Village Hall, Old London Road, Copdock, when the following business will be transacted.

*Mrs S Frankis*

Mrs S Frankis, Clerk and RFO to the Parish of Copdock and Washbrook

Members of the public are welcome to attend.

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## **AGENDA**

1. **APOLOGIES**: to **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**: to **RECEIVE** any Declarations of Interest
3. **DISPENSATIONS**: to **APPROVE** any Requests for Dispensations
4. **VEXATIOUS POLICY**: to **ADOPT** a Parish Council Policy to deal with abusive, persistent or vexatious complaints and complainants
5. **PUBLIC FORUM**:
  - i. to **RECEIVE** reports from the County and District Councillors
  - ii. to **RECEIVE** comments from residents of the parish on current agenda items (please note comments are to be addressed to the Chair. A response does not have to be given at the meeting but may be taken away by the Council for consideration)
6. **MINUTES**: to **RECEIVE** and **CONFIRM** the minutes of Parish Council meeting held on 6 August 2024
7. **MATTERS ARISING**: to **CONSIDER** matters arising from the Parish Council meeting held on 6 August 2024
8. **FINANCE AND GOVERNANCE**:
  - i. **SCHEDULE OF PAYMENTS**: to **APPROVE** the Schedule of Payments for September 2024
  - ii. **BUDGET & FINANCE REPORT**: to **AGREE** the August 2024 Budget & Finance Report, including the bank balance
  - iii. **BUDGET & PRECEPT 2025/26**: to **AGREE** the membership of the Finance Working Group and to **AGREE** a meeting date
  - iv. **AGAR 2024**: to **RECEIVE** the External Auditor's Report and Certificate 2024 (Section 3)

9. **CLERK'S REPORT:** to **RECEIVE** the Parish Clerk's Report

10. **PLANNING APPLICATIONS AND DECISIONS:**

i. **Brockley Wood Update**

ii. **DC/24/03517**

Householder application – erection of fencing (retention of), create side access opening and insert 1.8m gate and construction of dropped kerb with hardstanding.  
Belldown, Old London Road, Copdock IP8 3JD

**DC/24/03518**

Application for Listed Building Consent – erection of close boarded fencing and gate.  
Belldown, Old London Road, Copdock IP8 3JD

**DC/23/03477**

Application for Listed Building Consent – external works to landscape, construction of paved seating area and walkway. Erection of gazebo.  
Hall Farm, Church Lane, Copdock IP8 3JZ

**DC/24/03573**

Application under S73 for Removal or Variation of a Condition following grant of planning permission DC/24/01257 dated 19.06.24 Town and Country Planning Act 1990 (as amended) – erection of staff area extension to the barn (following demolition of existing store), internal and external works as detailed within the Design and Access statement and Heritage statement – to vary Condition 2 (Approved Plans and Documents) to amend design to include addition of 4 no. Heritage Rooflights to East Elevation of drinks reception area.  
Hall Farm, Church Lane, Copdock IP8 3JZ

**DC/24/03593**

Application under Section 19 of The Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended) for DC/24/01258 dated 19.06.24 – erection of staff area extension to the barn (following demolition of existing store, internal and external works as detailed within the Design and Access statement and Heritage statement. To vary Condition 2 (Approved Plans and Documents) to amend designs to include addition of 4 no. Heritage Rooflights to East Elevation of drinks reception area.  
Hall Farm, Church Lane, Copdock IP8 3JZ

**DC/24/03546**

Application for Approval of Reserved matters following grant of Outline Approval DC/21/02510 Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) Submission of details for Appearance, Scale and Layout and Landscaping of 4 no. dwellings  
Land to the rear of Brooke House, Old London Road, Copdock

iii. **DECISION NOTICES:** to **RECEIVE** any Decision Notices published since the last meeting

11. **PARISH COUNCIL WEBSITE:** to **AGREE** actions as required

12. **COMMUNITY SPEED MANAGEMENT:**

i. **COMMUNITY SPEED WATCH SCHEME:** to **AGREE** actions as required

ii. **20's PLENTY:** to **AGREE** actions as required

iii. **SPEED INDICATOR DEVICE (S.I.D.):** to **AGREE** actions as require

iv. **OLD LONDON ROAD SPEED DATA**

13. **INFRASTRUCTURE DEVELOPMENTS:** Neighbourhood Plan and Active Travel Scheme update

14. **PLAYING FIELD DOG WASTE BIN:** to **AGREE** to purchase and pay for emptying of an additional dog waste bin at the Playing Field
15. **WHIGHTS CORNER**
16. **OLD LONDON ROAD FOOTPATH RECLAMATION:** to **AGREE** actions as required
17. **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 8 October 2024
18. **MATTERS RAISED BY MEMBERS**
19. **ITEMS FOR THE NEXT AGENDA**