

**Copdock & Washbrook Parish Council**  
**Draft Minutes of the Parish Council meeting**  
**held on Tuesday 2 August 2022 at Copdock village hall – 7.30pm.**

**Present:** Cllr Keith Armes, DC Dave Busby, Cllr Louise Carman, Cllr Simon Downey, Cllr James Mellish (Chair), Cllr Adrian Ward, Cllr Mike Watling (Vice Chair), 7x residents, Clerk - Angela Chapman.

**2197/2223 Chairman's Welcome & Apologies:** Chairman Mellish welcomed all to the meeting. Apologies: Cllr Laura Butters, CC Christopher Hudson. Apologies accepted.

**2198/2223 Declaration of Pecuniary and Non-Pecuniary Interests:** Cllr Watling – C&W Tennis club; Cllr Carman – Carman 4Seasons Ltd; Cllr Butters – planning application DC/22/03155. Cllr Ward – treasurer Copdock village hall retrospectively from 2204/2223 d).

**2199/2223 Requests for dispensations in respect of pecuniary interests:** None.

**2200/2223 Minutes:** Minutes of the meeting held on 5 July 2022, approved as a true record.

**2201/2223 Clerk's Report including Matters Arising**

Cllr Watling, a representative from the village hall and myself are meeting with the representative from Achilles Youth Football Club to go through next seasons hiring of the recreation field. Report at August meeting. The cricket pavilion has been booked for the 6 months October 2022 to March 2023 inclusive for the PC meetings, this coincides with the cricket 'off season'. The PC like to support all available venues (Church room, village hall and pavilion). The village hall lounge is getting a bit cramped for space as the number of residents attending grows, also with COVID on the increase again, and this will get worse in the winter, it will be better as far as health and safety goes to have a bigger venue.

Letters to residents in Fen View and Dales View were prepared in respect of the new play equipment to be fitted in this area, Cllr Watling distributed them, several positive replies have been received. A new bin has been ordered for the Fen View play area site, after correspondence from a resident stating the area was untidy with litter around, which the residents were picking up themselves. It should be fitted within 2-3 weeks.

A new bin has been delivered for fitting outside the Hill Farm site after the existing one was vandalised.

**2202/2223 Adjournment:** Meeting adjourned at 1935hrs

**County Councillor Chris Hudson** – not in attendance, no report.

**District Councillor Dave Busby** – report on Babergh DC website, holiday period.

**Residents:**

One resident reported he had a letter from James Cartlidge MP regarding the playing field next to the village hall and the use the refugees have of that area. Cllr Mellish advised there are a lot of stakeholders involved, and confirmed Cllr Butters is in contact with the Suffolk Refugee Association and would be the main point of contact for the Parish Council.

**Action: Cllr Butters**

Meeting reconvened 2005hrs.

**2203/2223 Planning Applications:**

**Appendix A**

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/22/03155

Proposal: Application under S73 for Removal or Variation of a Condition following grant of Planning Permission B/11/00063 dated 15.09.2011. Town and Country Planning Act

1990 - To remove Conditions 5 and 6 (Permitted Development Rights)

Location: Maycroft, Old London Road, Copdock And Washbrook, Ipswich Suffolk IP8 3JF

Please see <https://planning.baberghmidsuffolk.gov.uk/online-applications/> and enter application number.

DC/22/02687

Erection of 9 No. bungalows with associated garages and parking, alterations to the existing access

Land Adjacent To White House Old London Road Copdock And Washbrook Ipswich Suffolk IP8 3JH

Please see <https://planning.baberghmidsuffolk.gov.uk/online-applications/> and enter application number.

Appeal Reference: APP/D3505/W/22/3297204

Appeal by: Mrs Louise Coe

Proposal: Outline Planning Application (Access to be considered, all other matters reserved) -

Erection of 1 No dwelling

Location: Land To The North Of The Mane Riding Centre, Old London Road, Copdock And

Washbrook, Suffolk IP8 3JF

Appeal Start Date: 13/07/2022

Please see <https://planning.baberghmidsuffolk.gov.uk/online-applications/> and enter application number.

## APPLICATION FOR LISTED BUILDING CONSENT

DC/22/03641

Proposal: Application for Listed Building Consent - Replacement of windows

Location: The Lodge Residential Home, Old London Road, Copdock And Washbrook, IP8 3JD

Please see <https://planning.baberghmidsuffolk.gov.uk/online-applications/> and enter application number.

**Action: Clerk**

### Appendix B

#### Planning Applications determined by Babergh DC

None.

#### 2204/2223 Financial Matters & RFO Report

- a) payments for approval - approved as per payments list in accounting reports, Cllrs Downey & Mellish to authorise payments. **Action: Cllrs Downey & Mellish**
- b) Cllr Louise Carman checked and signed Scribe reports, approved by Council, Chair signed reports off
- c) Approval to adding Cllr Ward to Unity Trust bank signatories **Action: Clerk**
- d) Achilles YFC hire fees for season 2022/23 – Achilles confirmed they would like to continue to play on the field. It was agreed to have a stakeholder meeting to discuss access, parking, general maintenance of football club equipment. License to be reviewed and approved at the next PC meeting along with the hire fee. Clerk to arrange meeting with all stakeholders. **Action: Clerk**

Scribe accounting reports for the month distributed – payments list, cash book, bank reconciliation, copy of bank statements to month end, see 2204/2223 b) above.

#### 2205/2223 Chairman's Training

- a) Cllr Mellish confirmed he had attended 4x modules of training which was very useful and enjoyable.

#### 2206/2223 Working Groups

- a) Cllr Mellish to take over the roles of the previous Chair, consolidate some headings into 'Village environment & Highways; Cllr Ward to take on village hall rep; PFMC/Cricket club – need a rep from the PC for this; Civic flag raising – Cllr Downey; Communications – Cllr Ward apart from Facebook – Chair and Clerk to update; Clerk to update list and distribute/ shared file. **Action: Clerk**

#### 2207/2223 Suffolk Refugee Assn

- a) Cllr Butters not in attendance, defer to Sept meeting.

#### 2208/2223 Play area – Fen View

- a) Cllr Watling gave an update – a letter went out to all residents in Fen View and Dales View requesting comments, from that it was established the type of equipment preferred, there will be 3 pieces of new play equipment installed, existing pieces to remain. Funding to be sought, possibly from Locality budgets, community grants at Babergh DC, CIL. It was suggested the PC ask local businesses for contributions towards the play equipment. **Action: Cllrs Watling & Butters**  
Village hall play equipment – it was reported this is looking shabby and it was agreed this would be painted. **Action: Cllr Watling**  
Play areas inspection due this month

#### 2209/2223 Digital Communications

- a) Website – it was approved for the PC to engage the professional help of Strudwick Designs to maintain and update the website, on a monthly rolling contract. **Action: Clerk**  
Cllrs Downey & Butters to put forward a plan to improve the website layout.
- b) Facebook postings – going well, with positive feedback.
- c) Live streaming meetings – the 2014 Act supports live streaming of council meetings. After discussion it was agreed that from the September meeting a trial of live streaming will take place and be reviewed every month for the next 3 months.  
**Action: Cllrs Ward & Downey**

#### 2210/2223 BDC Trees, Hedgerows and Wildflower Scheme 2022

- a) Further to a successful scheme earlier in the year, it was agreed to go ahead with this one; Parish Council land can be planted as well as publicly visible private land, it's a high public visibility scheme. It was suggested the central reservation on the Old London Rd be planted, Parish Council of SCC insurance will not cover working in this area. **Action: Cllr Mellish**

## 2211/2223 Infrastructure Developments

- a) Neighbourhood Plan – the public engagement event at village hall on 20th July 2022 was reasonably well attended, there was confusion amongst residents, but it felt the Neighbourhood Plan is now better understood. There is not an anti-development attitude just a will to keep a village identity. The 63-page NP document was presented to the public, this are no site allocations. The NP group should be giving a neutral and balanced view of the plan so the public can understand the plan, this is key. The question was asked how the NP would influence BDC Joint Local Plan, part 2. DC Busby advised part 2 of the JLP is not being looked at currently, an Inspectors letter expected in Autumn 2023. **Action: Cllr Butters/ NP Group**
- b) Infrastructure Plan/ Pye Road cycleway – the plan has been started, will be updated by Cllr Mellish along with Cllr Downey. **Action: Cllrs Mellish & Downey**
- c) Old London Rd – after the meeting SCC on the LA008 Elm Lane development the general feeling was SCC Highways are not likely to do anything in the short or medium term without the housing development. The PC could self-fund, cost in the region of £1.5m from Whights Corner up to the hotel. The road links Suffolk and Essex, there could be some environmental funding available, Cllr Mellish to investigate and work up a plan as part of the infrastructure plan to endeavour to get the project off the ground. CC Hudson & DC Busby to be approached for funding pots. **Action: Cllr Mellish**

## 2212/2223 Matters to be brought to the attention of the Council

Cllr Watling attended a Police road safety conference, limited funding available, Speedwatch scheme can be used for 30mph area.

Cllr Watling will send the defibrillator details to the Clerk for inclusion on the village website. It was confirmed Cllr Armes and a local resident check the defibs (x2) each month.

### Items for next agenda:

Road plan Old London Rd  
Trees, Hedgerow & Wildflower Scheme  
Live streaming review

Meeting closed at 2128hrs.

Next meeting – Tuesday 6 September 2022, Copdock village hall, 7.30pm.

Village website - <https://copdockandwashbrook.org/>