**COPDOCK AND WASHBROOK PARISH COUNCIL**

**GRANT POLICY**

Copdock & Washbrook Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Copdock and Washbrook and its residents.

This Policy outlines the Parish Council’s guidelines for awarding grants. It also formalises the application process to ensure access, openness and fairness to the groups and organisations we aim to support. We will ensure that our grant awarding activity is fair and transparent.

**General information for applicants**

It is Copdock & Washbrook Parish Council’s intention (subject to budget restrictions (section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England) and resources) to support initiatives from local community groups and organisations. The sum of any grant awarded will be at the discretion of Copdock & Washbrook Parish Council and will not typically exceed £1,000 in any one application.

**Who is eligible to apply?**

The following organisations may apply for grant funding:

* An organisation serving the needs of the residents of Copdock and Washbrook
* A resident(s) of Copdock and Washbrook requesting grant funding with a project/event, which will be for the benefit of the local community
* A Copdock and Washbrook based club/association/charity/organisation serving a specific section of the community or the community as a whole
* A local branch of a regional or national organisation/group which serves the needs of the residents of Copdock and Washbrook

**Who is not eligible to apply?**

We will normally reject applications from:

* Projects which are the prime statutory responsibility of other government bodies who would normally be funded by a local or regional authority
* Projects which improve or benefit privately owned land or property
* Support for individuals or private business projects
* Applications by ‘for profit’ commercial organisations
* From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Copdock & Washbrook Parish Council
* From organisations with political affiliations or those established for the purpose of forwarding a party-political agenda

**What can be funded?**

The project should be something that makes the local community a better place to live work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environmental and/or economic profile of Copdock and Washbrook.

**Conditions of grant**

Copdock & Washbrook Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can only be used for the purpose for which the grant is given.

Any unspent grant funding must be returned to Copdock & Washbrook Parish Council.

Grants must not be distributed to a third-party organisation.

**Applications should be submitted using the Copdock & Washbrook Grant Application form to:**

The Parish Clerk, Mrs Susan Frankis

Email: [clerk@copdockandwashbrook.org](mailto:clerk@copdockandwashbrook.org)

24, Church Crescent, Sproughton, Suffolk IP8 3BJ

**Decisions will be based on the following criteria:**

* General eligibility
* Impact on key local need
* Community support
* Value for money
* Environmental impact
* Community involvement
* Feasibility
* Likely effectiveness