

Parish Clerk & RFO Report April 2024

Matters Arising from the Minutes of the Parish Council Meeting of 5th March 2024:

There are no matters to report on that will not be covered by agenda items.

Notes to accompany 2nd April 2024 Agenda Items:

Agenda 16:

I circulated an email to you all earlier as follows -

"I've been looking at the Parish Council insurance cover, something simpler and if possible, cheaper.

*I've attached the current cover with Hiscox; it's a 3yr LTU however they've confirmed there's no penalty for an early exit. **Last year's premium was £1,517.70 + a pro rata addition of £223.66** for the new play equipment and revisions of the valuations on the Fixed Asset Register.*

*The quote from Ansvar, through CAS is **£1,309.45 or if we took a 3 yr LTU, £1,258.25.***

I've also attached a copy of our Fixed Asset Register to check the proposed cover against.

My recommendation would be for the Council to change insurance providers."

Having checked the Asset Register against the Ansvar quote, I've gone back to CAS as I couldn't reconcile the amounts on one with the other. They've come back to me acknowledging there's a slight discrepancy and will redo the quote.

Other matters:

The allotment rent letters will have been sent out to all holders for the 1st April 2024.

As we move into April, I'll be working on the year end accounts, the AGAR and preparing for the internal audit (due to be undertaken on 19th April 2024). I hope to have all these ready for approval by the Council at the May meeting.

Sue Frankis
Clerk to the Parish of Copdock & Washbrook