

# COPDOCK AND WASHBROOK PARISH COUNCIL

## CIL GRANT AWARDING POLICY

### **What is CIL and how is it allocated?**

The Community Infrastructure Levy (CIL) allows Babergh District Council (BDC) to raise funds from some new developments, to help fund the infrastructure needed to mitigate the impacts of those new developments. CIL funds are used for either infrastructure of wider strategic benefit to the district or local infrastructure.

Neighbourhood CIL is passed to parish or town councils by BDC where development is taking place. The amount will be 15% or 25% depending on whether the community has an adopted Neighbourhood Development Plan (NDP).

Up to 5% of CIL funds collected are retained by BDC for the administration of the CIL.

The remaining income of CIL funds collected are retained by BDC to fund or part fund strategic infrastructure that is needed by new housing development or other growth. These infrastructure projects should be set out in the Infrastructure Delivery Plan for the district council. Following amendments to the CIL regulations of 2019, this portion of CIL may be spent by the relevant councils on infrastructure projects anywhere within or outside their district to support development within the districts.

### **Spending**

The Parish Council has a duty to spend CIL income on providing, improving, replacing, operating or maintaining infrastructure that supports the development of Copdock and Washbrook or anything else concerned with addressing the demands that development places on the area. The CIL Regulations 2010, as amended, state that the parish council must spend the CIL income received from the district on either:

- the provision, improvement, replacement, operation or maintenance of infrastructure; or
- anything else that is concerned with addressing the demands that development places on an area.

Providing CIL is spent in accordance with the above, CIL monies may be used to provide seed or match funding with other income streams and/or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

These definitions allow Copdock and Washbrook Parish Council and the local community to consider quite broadly what is needed to help to mitigate the impact of development. The Parish Council will work closely with the local community and infrastructure providers to identify potential improvement schemes, encouraging and, if applicable, sponsoring applications put forward.

All decisions involving the approval of CIL applications and disbursement of CIL payments must be made at meetings of the Full Parish Council and may not be delegated to committees.

### **Who can apply?**

Applications may be made either by:

- external applications from 'not-for-profit' organisations
- applicants may include statutory infrastructure providers, state schools, community groups and registered charities
- applicants by membership organisations must be able to demonstrate a wider community benefit
- given that CIL is public funding, any new or improved facilities should be accessible to a range of people within the community
- applications must be received from the delivery organisation, rather than an individual.

### **Who is not eligible?**

We will normally reject applications from:

- projects which improve or benefit privately owned land or property
- support for individuals or private business projects
- applications by 'for-profit' commercial organisations
- from regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Copdock and Washbrook Parish Council
- from organisations with political affiliations or those established for the purpose of forwarding a party-political agenda
- projects that have been completed prior to an application being submitted
- projects that are ongoing revenue costs for an existing project
- proposals for general repair or maintenance
- if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months has passed since the previous award was granted.

Please note it may be determined that some projects are better funded through other funding sources.

### **What does a project need to demonstrate?**

In addition to meeting the Government criteria for spending, the project should be able to show evidence of the following:

- addressing impacts created by new development
- wider community benefit beyond just the benefits to the organisation submitting the application
- deliverability: a clear delivery plan in place
- evidence of additional resources (people or money) available from partners to complement funding

### **How much can I apply for?**

Applications can be made for full or part funding of a project. It is in the interests of Copdock & Washbrook Parish Council to make CIL monies collected go further by availing of opportunities such as match funding.

Applications for 100% funding are less likely to be supported. CIL funding should be the funding of last resort, with other funding sources having been considered first. If other forms of funding have been sought but are unsuccessful, please provide details within the application.

Evidence will be requested that other sources of funding have been sought.

### **Conditions of grant:**

Financial support can only be used for the purpose for which the grant is given. Grants must not be distributed to any other organisation.

### **Completing the application form:**

Application forms are available on request from the Parish Clerk, please email [clerk@copdockandwashbrook.org](mailto:clerk@copdockandwashbrook.org)

Completed application forms including supporting evidence should be emailed to the Parish Clerk: [clerk@copdockandwashbrook.org](mailto:clerk@copdockandwashbrook.org)

If supporting evidence is being provided that is not electronic, please send the evidence along with the CIL Application form to:

Copdock and Washbrook Parish Council  
24 Church Crescent  
Sproughton  
IP8 3BJ  
Email: [clerk@copdockandwashbrook.org](mailto:clerk@copdockandwashbrook.org)  
Telephone: 07849 055699